

**SONOMA COUNTY EMPLOYEES' RETIREMENT ASSOCIATION BOARD**  
**AUDIT COMMITTEE MINUTES**

Thursday, June 8, 2023  
9:01 a.m.

Presiding: Erick Roeser, Chair

Present: Trustees Travis Balzarini (Vice Chair), Amos Eaton, Greg Jahn, and Joe Tambe; Chief Executive Officer Julie Wyne, Assistant CEO/Chief Legal Counsel Cristina Hess, Finance and Retiree Services Manager Cheryl Enold, Retirement Analyst Rebecca Gay, and Administrative Aide Julia Smith

Present via

Zoom: Ashley Green (of Brown Armstrong)

Committee members are Travis Balzarini, Amos Eaton, Greg Jahn, Erick Roeser, and Joe Tambe.

Public comments were solicited prior to the meeting by emailing [Rebecca.Gay@sonoma-county.org](mailto:Rebecca.Gay@sonoma-county.org). Members of the public that joined the Zoom meeting via the app or dial in were provided opportunity to submit live public comment for each agenda item after the committee members and staff provided their comments.

I. ELECTION OF COMMITTEE CHAIR

New Committee Chair and Vice Chair to be selected by majority vote of the members.

**Recommendation:** Select a Committee Chair and Vice Chair.

A motion was made by Trustee Tambe, seconded by Trustee Jahn, to select Erick Roeser as Chair and Travis Balzarini as Vice Chair. The motion carried 5-0-0-0 with voting as follows:

|               |     |
|---------------|-----|
| Mr. Balzarini | Aye |
| Mr. Eaton     | Aye |
| Mr. Jahn      | Aye |
| Mr. Roeser    | Aye |
| Mr. Tambe     | Aye |

II. MINUTES APPROVAL

Approval of the October 20, 2022, Audit Committee Meeting Minutes.

**Recommendation:** Approve the October 20, 2022, Minutes.

A motion was made by Trustee Eaton, seconded by Trustee Balzarini, to approve the October 20, 2022, minutes. The motion carried 5-0-0-0 with voting as follows:

|               |     |
|---------------|-----|
| Mr. Balzarini | Aye |
| Mr. Eaton     | Aye |
| Mr. Jahn      | Aye |
| Mr. Roeser    | Aye |
| Mr. Tambe     | Aye |

### III. ANNUAL FINANCIAL AUDIT OF SCERA

- A. Partner Ashley Green of Brown Armstrong reviewed the results of the annual financial audit of SCERA for the year ended December 31, 2022. Ms. Green informed the Committee that there were no significant changes in the report from last year and that SCERA received an unmodified opinion which is the highest level that can be achieved. There were no new accounting practices or policies adopted. Discussed the scope of Annual Comprehensive Financial Report (ACFR) review and noted that they ensure that the report adheres to financial reporting requirements. SCERA Finance and Retiree Services Manager Cheryl Enold noted that this was the second year we asked the plan auditor, Segal Consulting, to provide comments on the ACFR.

Trustees requested that the Auditor include a statement at the beginning of the audit regarding whether the current year's audit report differs from the prior year's audit report and why. In discussing best practice recommendations, Ms. Green noted that Brown Armstrong staff meet internally to discuss industry standards and when they have something to recommend they send a letter to the plan. Ms. Enold noted that when SCERA is going to implement a new financial reporting policy or process it gets reviewed by the Auditor. Trustees expressed appreciation for the hard work by both SCERA Finance and Retiree Services staff and Brown Armstrong staff.

**Recommendation:** Recommend acceptance of the annual financial audit to the full Board.

A motion was made by Trustee Eaton, seconded by Trustee Balzarini, to recommend acceptance of the annual financial audit to the full Board. The motion carried 5-0-0-0 with voting as follows:

|               |     |
|---------------|-----|
| Mr. Balzarini | Aye |
| Mr. Eaton     | Aye |

Mr. Jahn           Aye  
Mr. Roeser        Aye  
Mr. Tambe         Aye

- B. Annual Comprehensive Financial Report (ACFR) for the plan year ended December 31, 2022 – Finance and Retiree Services Manager Cheryl Enold reviewed the ACFR.

Ms. Enold noted that the ACFR is a living document and that staff will continue to refine and improve it. She noted an added footnote to better explain the actuarial cost method, that the changes in net pension liability chart now has ten years' worth of data and that staff will continue to clarify the explanation of investment return results, as they differ throughout the report. In response to a question from Trustees, Ms. Enold noted that the County reports net pension liability in the County ACFR. Trustees expressed their gratitude to Ms. Enold and her staff.

#### IV. GENERAL DISCUSSION MATTERS

Opportunity was given to advise the Audit Committee of new matters and for Committee members to ask questions for clarification, provide information to staff, request staff to report back on a matter, or direct staff to place a matter on a subsequent agenda.

There were no general discussion matters.

#### V. PUBLIC COMMENT

Opportunity was given for public comment on non-agenda items within the jurisdiction of the Audit Committee.

There were no public comments.

#### VI. NEXT MEETING

Thursday, November 16, 2023, at ~12:00 p.m. in the SCERA Board Room located at 433 Aviation Boulevard, Suite 100 in Santa Rosa, CA, and broadcast via Zoom unless otherwise noted.

#### VII. ADJOURNMENT

With no further business to conduct, the meeting adjourned at 9:32 a.m.

#### VIII. APPROVAL

The above minutes from the June 8, 2023, Audit Committee meeting were approved at the Audit Committee meeting on December 14, 2023.

ERICK ROESER, CHAIR